



## Estates @ Meadowwood III

### 2023 Board Meeting

April 24, 2023 at 4:00 pm (Via Zoom)

<https://us02web.zoom.us/j/82910935498?pwd=TGhxMThUN1hsSmF2KzdwMUd4R25Rdz09>

## Minutes

### 1. Call to Order and Introductions:

- a. Roll Call and Establish Board Quorum – Call to order at 4:01 PM

### 2. Approval of Minutes of Preceding Meeting:

- a. Approval of 3/20/23 minutes.
- b. Doug, Jenny and Greg all approve

### 3. Reports of Officers:

- a. President – Doug
  - i. March Budget – Total expenses – were higher than the budget, but YTD expenses are only \$1000 over budget. Snow plowing and de-icing were root causes.
  - ii. Landscape Assessment – need to review the split between what is charged in the common area and the TH area.
- b. Secretary – Jenny
- c. Treasurer – Greg

### 4. Reports of Committees:

### 5. Unfinished Business:

- a. Audit-wavier Approved. Final Tally 33 to wave the audit but 2 votes in line with the board. Total of 35 voted to waive the audit.
- b. Hillside Maintenance – Table until Spring in MAY
- c. Home Painting – Table until Spring- (Doug, Greg & Dale M. to determine) – in MAY
- d. Landscape Maintenance - IF THERE IS ANY CHANGE to the common area vs the TH maintenance it should be accurately reflected
- e. Overdue TH Landscaping Assessments – 4 TH owners are delinquent
  - i. How does Board incorporate a change to the By Laws specifying that TH owners do need to pay the landscaping fees – Through the Rules and Regulations
  - ii. **Announce at the next Annual Meeting – the change to the Rules and Regulations \*\*\*\*\***
- f. TH Landscaping Update – Have received positive feedback from TH owners
  - i. Common Area tree removal – Estimates - \$600/tree for a total of \$1,800
  - ii. Response to Diane Berg on lawn cutting – landscaper met with Diane personally.

- iii. Replace the sprinkler heads in the common and TH owner area. We will need to breakdown the cost and maybe feather it over a 2-3 years.
- g. Street Crack Sealing re-do: Accurate needs to come back to do the re-do. WEB has sent the letter and asked the company to drive through and assess what needs to be re-done.
- h. Conservancy of Tract C property above N. Dunbarton (Bob Skattum, Matt Albright & Greg Kautz)
  - i. Parcel that has been listed for sale – There is now a Sale Pending and a Contingency – Matt, Bob, Greg and Bill met to review
  - ii. REMOVING from unfinished business
- i. HOA Volunteer Social & Recreational Survey Results and Board Operations Survey
  - i. Top Interest:
    - 1. Summer Social (10)
    - 2. Walking (6) / Golf (6) / Dinner/Wine (6)
    - 3. Bunco (5)
  - ii. WEB will get the names of those interested in helping to the Board
  - iii. Send out another survey for Board Operations
    - 1. Financial
    - 2. Design Review Board
    - 3. Social Lead
- j. Entrance Gate Security – modifications & camera options
  - i. Need to look at Security options for gate entry system and overall security
- k. Spring Newsletter – produced by Claudia Lopez, sent out by WEB
- l. HOA Board Social – Heyamoto's, 1009 Lancashire, on 4/29
- m. Future Board Meeting dates. May 15<sup>th</sup>

## 6. New Business:

- a. Social Media Group Page set up
  - i. Facebook Community page? Should we
- b. T. Schmarr email – Has noted that items need to be updated on the Estates at Meadowwood III website
  - i. Could she be the social media lead?
  - ii. No minutes posted, Board names need to be updated, etc...
  - iii. Doug will email Terri
- c. Planting of flowers at the front entrance
  - i. Greg, Doug, Jenny – do some planting 5/29 [proposed]
- d. Design review for Burt residence 1011 Dunbarton Oaks
  - i. The Board Approves the concept and design, WEB will notify the Burt's
  - ii. Colors/ roofing will need to be reviewed later
  - iii. Will need to haul dirt in and out
- e. Trustee sale of 1315 Dunbarton Oaks
  - i. Trustee Sale has been pushed to 6/30 at 10:00 a.m.
  - ii. If they keep the house then they will have to pay/settle.
  - iii. The Board has granted permission for WEB to have an attorney look at the situation.
- f. Mailbox re-painting, revisit Black's painting bid
  - i. D Wyatt email – Would rather fix our roads than our mailboxes

## 7. Adjournment: Meeting ended at 5:42 p.m.