

Highlands Condos
Draft Budget Meeting
December 1st, 2022 at 10:00 AM
Zoom Call

Minutes

1. Call to Order and Roll Call – 10:00 AM
 - a. Board of Directors (Established Board Quorum – requires two)
 - i. Scott Lewis – (Called in)
 - ii. Sandi Gaffney
 - iii. Wes Connelly
 - b. WEB Properties – Bill Butler & Emily Amsbaugh
 - c. Condo Owners - None in attendance

2. Vote to Ratify Budget
 - a. Budget was approved by Scott, Sandi, and Wes. WEB will be adding \$25 monthly dues increase that will go to the Reserves.

3. Open Forum
 - a. WEB will be adding the Reserve Study to the website

 - b. The Board discussed that the following should be added to the Annual Meeting Notice:
 - Any homeowners that want to speak at the annual meeting will be able to do so for 2 mins only.

 - Any new business brought up needs to be relevant to the whole property and needs to be submitted to Emily before any board meeting.

 - The Annual Meeting will be one-hour long max.

- c. The Board discussed how they wanted to add 2022 Accomplishments to the Annual Meeting agenda, including actual dollar amounts.
- d. WEB will get the Budget Comparison, Notice of Annual Meeting, and Agenda emailed to all homeowners today or tomorrow.

4. Adjournment – 11:15 AM